

**Call for applications**  
**to the Second Cycle Degree Programme in**  
**ADVANCED COSMETIC SCIENCES**  
**Class LM-54, cod. 6755**

**A.Y. 2025/2026**

## SUMMARY

<b>1. HOW TO ACCESS THE PROGRAMME</b> .....	<b>4</b>
<b>2. SCHEDULE OF PROCEDURES</b> .....	<b>4</b>
2.1 Deadlines - Intake 1 ( <i>open to EU citizens, non-EU citizens with EU equivalent status and non-EU citizens with residency abroad</i> ).....	4
2.2 Deadlines – Intake 2 ( <i>EU citizens, non-EU citizens with EU equivalent status and non-EU citizens with residency abroad</i> ).....	4
2.3 Deadlines – Intake 3 ( <i>reserved to EU citizens and non-EU citizens with EU equivalent status</i> ).....	5
<b>3. RECIPIENTS OF THIS CALL FOR APPLICATIONS</b> .....	<b>5</b>
3.1 Recipients .....	5
3.2 Information for graduating students .....	5
3.3 Information for international students .....	6
<b>4. PROGRAMME ADMISSION REQUIREMENTS</b> .....	<b>6</b>
4.1 Qualifications .....	6
4.2 Curricular requirements .....	7
4.3 Language requirements .....	8
4.4 Adequate personal knowledge and skills .....	8
<b>5. HOW TO APPLY</b> .....	<b>9</b>
<b>6. APPLICATIONS ASSESSMENT AND PUBLICATION OF THE OUTCOME</b> .....	<b>12</b>
6.1 Intake committee .....	12
6.2 Outcome of the assessment .....	12
<b>7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER</b> .....	<b>12</b>
7.1 Matriculation .....	12
7.2 Programme transfers, university transfers and simultaneous enrolment.....	16
<b>8. FEES AND BENEFITS</b> .....	<b>17</b>

<b>8.1</b>	<b>University fees.....</b>	<b>17</b>
<b>8.2</b>	<b>Right-to-higher-education grants provided by ER.GO .....</b>	<b>18</b>
<b>8.3</b>	<b>Important information for those who already have an active university career</b>	<b>18</b>
<b>8.4</b>	<b>Right-to-higher-education grants provided by the University .....</b>	<b>18</b>
<b>9.</b>	<b>WHO TO CONTACT .....</b>	<b>19</b>

*Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.*

*Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.*

*Information regarding the processing of personal data is available at [www.unibo.it/PrivacyBandiCds](http://www.unibo.it/PrivacyBandiCds).*

## 1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Advanced Cosmetic Sciences is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol in the programme if you meet the requirements set out in this notice and if you receive a positive assessment by the Intake Committee.

The requirements and documentation submitted during the application phase will be assessed by such Committee.

## 2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may** participate in subsequent intakes.

Intake 3 is reserved to EU citizens and non-EU citizens with EU equivalent status only.

### **2.1 Deadlines - Intake 1 (open to EU citizens, non-EU citizens with EU equivalent status and non-EU citizens with residency abroad)**

#### **Opening of applications (Section 5)**

February 3<sup>rd</sup> 2025

#### **Closing date for applications (Section 5)**

April 3<sup>rd</sup> 2025 at 12.00 PM CET

#### **Publication of the results (Section 6)**

From April 17<sup>th</sup> 2025

#### **Matriculation (also in the case of changing programme or university) (Section 7)**

From the 18<sup>th</sup> of April until the 29<sup>th</sup> of October 2025; late enrolment fee deadline:

November 20<sup>th</sup> 2025

### **2.2 Deadlines – Intake 2 (EU citizens, non-EU citizens with EU equivalent status and non-EU citizens with residency abroad)**

#### **Opening of applications (Section 5)**

April 7<sup>th</sup> 2025

#### **Closing date for applications (Section 5)**

June 19<sup>th</sup> 2025 at 12.00 PM CET

**Publication of the outcome** (*Section 6* **Errore. L'origine riferimento non è stata trovata.**)

From July 3<sup>rd</sup> 2025

**Matriculation (also in the case of changing programme or university)** (*Section 7*)

From the 4<sup>th</sup> of July until the 29<sup>th</sup> of October 2025; late enrolment fee deadline:

November 20<sup>th</sup> 2025

**2.3 Deadlines – Intake 3 (reserved to EU citizens and non-EU citizens with EU equivalent status)**

**Opening of applications** (*Section 5*)

June 23<sup>rd</sup> 2025

**Closing date for applications** (*Section 5*)

September 9<sup>th</sup> 2025 at 12.00 PM CET

**Publication of the outcome** (*Section 6*)

From September 18<sup>th</sup> 2025

**Matriculation (also in the case of changing programme or university)** (*Section 7*)

From the 18<sup>th</sup> of September until the 29<sup>th</sup> of October 2025; late enrolment fee deadline:

November 20<sup>th</sup> 2025

**3. RECIPIENTS OF THIS CALL FOR APPLICATIONS**

**3.1 Recipients**


This call is addressed to those who, being in possession of the admission requirements set out in Section 4, wish to enrol in this Degree Programme, also in the event of changing programme or university or waiving a programme.

**3.2 Information for graduating students**


You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (see Section 4.1).

The degree must in any case be obtained by 31/12/2025 (Dec. 31<sup>st</sup> 2025); otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

### 3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with EU equivalent status**
- ▶ **Non-EU nationals residing abroad**

If you fall into one of these categories, pay attention to the **blue 'International' boxes with the symbol** .

Check which category you belong to at <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/who-are-international-students/Who-are-international-students>.

Should you have any questions, please contact the **International Desk**:

<https://www.unibo.it/en/university/contacts-1/contacts-for-international-students>.

## 4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Advanced Cosmetic Sciences, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal knowledge and skills, verified according to the criteria laid down by the programme (Section 4.4).

### 4.1 Qualifications

- ▶ First-cycle academic qualification: three-year university diploma or degree  
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree.

#### 4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases described in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

## 4.2 Curricular requirements

In order to be admitted to the second-cycle degree programme in Advanced Cosmetic Sciences candidates must possess the following academic requirements (either option 1 or 2):

1. Having obtained a first-cycle degree in one of the following degree-classes:

- ex Italian Ministerial Decree n. 270/2004:  
L-27 Chemical Sciences and Technologies  
L-29 Pharmaceutical Sciences and Technologies
- ex. Italian Ministerial Decree n. 509/1999:  
21 Chemical Sciences and Technologies  
24 Pharmaceutical Sciences and Technologies
- Previous five-year degree programme system: Degree in Chemistry, Industrial Chemistry, Pharmaceutical Chemistry and Technology
- Degree in a different degree-class and proven achievement of at least 25 CFUs in one or more of these disciplinary areas: CHIM/01-CHIM/12, BIO/10. For a brief description of disciplinary areas check the following link:

[https://www.cun.it/uploads/storico/settori\\_scientifico\\_disciplinari\\_english.pdf](https://www.cun.it/uploads/storico/settori_scientifico_disciplinari_english.pdf)

2. Having obtained a qualification abroad assessed as eligible by the Advanced Cosmetic Sciences Degree Programme Board, as long as the minimum CFUs indicated above are acquired and correspond to the chemistry and biochemistry disciplinary fields mentioned above.

#### 4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

### 4.3 Language requirements

English language skills are required at **at least B2 CEFR level**.

#### 4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ submission of a suitable language certificate of B2-level knowledge or above – Linguistic certificates issued by individual universities are also accepted, if adequately documented or where the level of competence is clearly indicated;
- ▶ submission of a suitable international language certification of equal level – For a list of recognised certificates, see the table of equivalent certificates published on [this web page](#) (“*Certificazioni linguistiche internazionali di inglese*”).

The aforementioned list is not to be considered exhaustive.

- ▶ possession of an English- taught degree (the respective documentation should clearly indicate English as language of instruction);
- ▶ possession of an English language and literature degree or equivalent;
- ▶ possession of a degree with a minimum of 30 CFUs earned from teaching activities taught in English, to be indicated in a transcript of records;
- ▶ being English native speakers.

### 4.4 Adequate personal knowledge and skills



Admission to this Second Cycle Degree Programme is in any case subject not only to the possession of the requirements indicated above, but also to verification of adequate personal knowledge and skills, carried out as indicated below.

#### **4.4.a. How the adequacy of personal knowledge and skills is verified**

For candidates who possess the curricular and language requirements listed above, adequacy of personal knowledge and skills is verified:

- with a university qualification final grade equal to 100/110 or higher, for students who have already obtained a first cycle degree;
- with a weighted average of the exam scores with a value equal to 90/100 or higher, for students who have not yet obtained their first cycle degree.

In case of lower scores, admission is subject to the Intake Committee's analysis of the candidate's resume/curriculum vitae.

In case such evaluation is not positive, enrolment to the degree programme is precluded.

#### **4.4.b. What happens if my personal knowledge and skills do not meet the adequacy criteria**


If your final degree grade or the weighted average of your scores do not satisfy the threshold mentioned above and the analysis of your resume/curriculum vitae is not positive, you will not be allowed to enrol in the degree programme.

## **5. HOW TO APPLY**

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

### **1. Log on to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it))**

*If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).*


 *If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and clicking on “Register” and then “International students registration”.*

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "Advanced Cosmetic Sciences".

3. **Upload the following documents in PDF:**

▶ **Compulsory documents:**

- ▶ front and back copy of a valid identity document.


 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport*

- ▶ *if the qualification is obtained in Italy:* self-certification of the first-level academic qualification with a list of examinations taken.

If you have not yet obtained the qualification, upload a self-certification of enrolment in a first-cycle degree with the list of exams taken.

The documentation must indicate the final score obtained or, if you have not yet obtained a first-cycle degree, the scores obtained in each exam.

*If you earned your qualification or you are enrolled at the University of Bologna you do not need to upload the respective self-certification, as proof of your UNIBO career can be acquired within the system.*

- ▶  *if the qualification is obtained abroad:* a copy of the qualification obtained abroad, translated into Italian or English, allowing access to Second Cycle Degree Programmes in the country of origin / in the home country, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records). The documentation must indicate the

final score obtained or, if you have not yet obtained a first-cycle degree, the score obtained in each exam and a description of the evaluation system/scale.

- ▶ Proof of B2-level knowledge of the English language as described in section 4.3.a
- ▶ Resume/Curriculum Vitae

▶ **Optional documents**

- A copy of a valid residence permit, if already held
- Other documents you deem relevant to show your previous academic career [e.g. other study qualifications, employment and internship records, experiences abroad, other].

**The committee will only assess documents uploaded through the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)).** Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



**If you are a non-EU citizen and reside abroad**, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

- ▶ **pre-enrol on University** and request an **entrance visa** for study purposes.

## 6. APPLICATIONS ASSESSMENT AND PUBLICATION OF THE OUTCOME

### 6.1 Intake committee

A committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The committee, appointed by the Department of Chemistry "Giacomo Ciamician" Board, is made up of: Prof. Luca Valgimigli (Chairman); Prof. Marco Montalti (Member); Prof. Jessica Fiori (Secretary).

Teachers of the first year of the degree programme may also sit on the committee as alternate members.

### 6.2 Outcome of the assessment

The results of your application will be published on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), starting the date indicated for each intake in the Schedule of Procedures (Section 2). To check all the documents related to your application you need to access Studenti Online, click on "See detail" in your "Advanced Cosmetic Sciences" application in the "Requests in progress" section.

## 7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

### 7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select "Registration"**, then select **"Single Cycle Degree Programme"**, and then the degree programme **"Advanced Cosmetic Sciences"** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to

registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.

3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) what you need to do for the purposes of **identification** and **career activation**.

### 7.1.a. University identification and career activation

#### *Identification*

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

#### *Career activation*


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by the 31<sup>st</sup> of December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) for any further steps required.

- ▶  If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Rimini campus International Desk](#).
- ▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)) by clicking on "Call for applications" and then "Matriculation for A.Y. 25\_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [Rimini campus International Desk](#) in order to show the original copies of your documentation.

- ▶ **If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [Rimini campus International Desk](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at [www.unibo.it/StudentiInternazionaliChiSono](http://www.unibo.it/StudentiInternazionaliChiSono), what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at [www.unibo.it/IscrizioneLaureaMagistraleNonUE](http://www.unibo.it/IscrizioneLaureaMagistraleNonUE). Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select “Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [Rimini campus International Desk](#) in order to show the original copies of your documentation.

**Warning:** if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by the [Rimini campus International Desk](#) after payment of the first matriculation instalment and submission of the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

#### **7.1.b. Shortening a degree programme (for those with previous university careers)**

If you want to apply for recognition of previous academic careers, check how you can do it and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

## 7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another Italian university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



### **Please note!**

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.



## 8. FEES AND BENEFITS

### 8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page [www.unibo.it/Tasse](http://www.unibo.it/Tasse). If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



#### **Please note!**

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



#### **Please note!**

Submitting financial documentation for tuition fee exemptions, following the instructions on [www.unibo.it/Tasse](http://www.unibo.it/Tasse), is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

## 8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website ([www.er-go.it](http://www.er-go.it)) every year.

**The application for ER.GO grants is independent of the degree programme application and enrolment procedures.**

### Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

## 8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on [www.er-go.it](http://www.er-go.it) because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants.**

### Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

## 8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under [www.unibo.it/AgevolazioniEconomiche](http://www.unibo.it/AgevolazioniEconomiche).

For each grant, please carefully read the instructions on how and when to apply.  
Remember that deadlines are always peremptory and no exceptions are ever allowed.

## 9. WHO TO CONTACT

### *For questions concerning admission requirements:*

Contact the **Degree Programme Coordinator** at [cdlm.acs@unibo.it](mailto:cdlm.acs@unibo.it).

### *Information about the admission procedures*

#### **Student Administration Office of the Rimini Campus**

To contact the Student Administration Office, go to [www.unibo.it/SegreteriaStudenti](http://www.unibo.it/SegreteriaStudenti)

### *IT information*

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

#### **Studenti Online Help Desk**

Telephone +39 051 20 80 301

Email [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

### *Matriculation information for international students and students with foreign degrees*

#### **Rimini campus International Desk**

To contact the Rimini campus International Desk please check this webpage:

<https://www.unibo.it/en/campus-rimini/campus-services/international-experiences/international-desk-rimini>

### *Information for applicants with disabilities or SLD*

#### **Service for students with disabilities and SLD**

E-mail [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it)

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

### ***Information on fees and grants***

#### **Student Tuition Fees Office**

E-mail [ases.contribuzionistudentesche@unibo.it](mailto:ases.contribuzionistudentesche@unibo.it)

You can contact the office at [www.unibo.it/Tasse](http://www.unibo.it/Tasse)

### ***Offices are closed on***

- National holidays ([www.unibo.it/CalendarioAccademico](http://www.unibo.it/CalendarioAccademico))
- April 18th 2025
- May 2nd 2025
- From the 11th to the 15th of August 2025 (summer break)
- October 14th 2025 (Rimini campus offices only).

Any further extraordinary closures will be published on the University Portal

[www.unibo.it](http://www.unibo.it).